



Promoting and facilitating environmental sustainability in Swansea

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Minutes of the ANNUAL GENERAL MEETING

Held on Monday 11th October 2010 at 7pm

At The Environment Centre, Pier St. Swansea

Members Present

Reena Owen, Jill Ireland, Roy Jones, Jonathan Armstrong, Alyx Baharie, Terry Scales, John Childs, Graham Rutt, Sian Jones, Deb Hill, Jenny Edwards, Philip McDonnell, Delyth Higgins, David Naylor

Also Attending

David Stockwell, David Williams, Jenny Carlisle, Tony White

1. Welcome and introductions

Reena Owen welcomed everyone and explained the evening's programme,

2. Apologies

Paul Jones, Graham Allen, Tanya Nash, Michael Isaac, Enid Owen, Michael Norman

3. To confirm the minutes of the previous AGM 12th October 2009.

Decided: That the minutes of the previous AGM 12th October 09 were true and accurate.

Deb Hill should be added to attendance list.

Reena Owen as the Chair of the Swansea Environmental Forum signed the Minutes as an accurate record of business.

4. SEF Executive Report for the year April 2009 – end March 2010

A summary of the report as mentioned was circulated at the meeting and the full report is available online.

The Chairman gave a brief verbal overview of the contents, points that were raised:-

1. There were 4 full forum meetings during 2009-10
2. The Sustainable Swansea project had been further developed. This included a new project Trailblazers 2. In summer 2009 the project hosted the "Hard Rain and Vital Signs" exhibition.
3. In November 2009 work began on organising the 2010 Sustainable Swansea Awards
4. A review of the Swansea Environment Strategy was completed at the end of March 2010.
5. The forum now has a formal representative on the Better Swansea Partnership.
6. Work continued on the Forum's BIG Issues: Improving air quality, preparing for climate change, energy and carbon management, achieving Blue Flag status for Swansea Bay and protecting and improving biodiversity.
7. The forum has been reviewing its constitution; the new constitution was voted in at an EGM in May 2010.

5. Update on activities since April 2010

1. A new Strategy Action Plan was produced in May 2010.
2. Sustainable Swansea's Kathy Tate left to work in Bristol in April 2010 and has been replaced by Delyth Higgins and Dai Power. John Casey was employed from April 2009 to June 2010 as our Trailblazers 2 worker.
3. We will continue to use the website and email to keep in touch with members.
4. The Sustainable Swansea Awards winners will be announced on October 18th 2010.

6. Financial Statement 2009- 2010

Reported by Jenny Edwards as Treasurer:

1. Independent Financial Examiners Report was compiled by Alun Walters, Chartered Accountant. The accounts are examined in the same way as per guidelines set down by the Charities Act. Full accounts are available on our website.
2. Explained that funds are separated to restricted and unrestricted funds. Restricted funds are allocated to specific projects. Most of our income is restricted in this way.
3. Total income during 2009-10 was £78,088. Funders included: CCW, CCS (including Compact), WAG, Environment Agency and Wales Co-operative Centre.
4. An opening balance of £65,184 was recorded. Expenditure was £125, 815 in total during 2009-10. This included £42,339K on salaries.
5. There are 3 key activities: Sustainable Swansea, Environment Strategy and SEF Development.
6. There an unrestricted balance of £1,152, which meets our stated reserves policy of £1,000.
7. Agreed to appoint Alun Walters as examiner for 2009-10.

7. Election of Committee Members

1. Members serve on the Executive Committee for 3 years.
2. Elizabeth May and Ann Sennet have stood down.
3. Peter Jones stood down in April 2010.
4. Jake Griffiths, Phil Marks, Philip McDonnell, Reena Owen and Elfed Roberts are to stand down, but all have agreed to stand again
5. Jill Ireland (Transiton Swansea), Graham Allen (Swansea Metropolitan University and Jonathan Armstrong (Play Resource Centre) were nominated to join the executive.
6. Sian Jones proposed that re-election of the five candidates and the three new nominees, seconded by Ro Jones. Decided.

Meeting concluded 7.30pm, followed by:

Presentation: Severn Tidal Power

Speaker: Professor Roger A Falconer