



sustainable swansea
abertawe gynaliadwy

www.sustainableswansea.net

VACANCY

Community Outreach Officers x 2

Two **Community Outreach Officers** are required, to join the innovative **Sustainable Swansea** initiative. The post holders will deliver the "Get Sust!" project.

Community Outreach Officer (Digital Media & Mapping)

Job reference: GSDM **Salary:** £21,000 per annum, pro rata

Hours: 14 hours per week **Contract:** Until 31st March 2011 Initially

The successful candidate will have a high level of ICT knowledge including website management and digital media and be confident to deliver training to a wide range of people. An ability to enthuse, involve and communicate as well as the ability to liaise effectively with a wide range of individuals and organisations will be needed in this post.

Community Outreach Officer (Footprinting & Activities)

Job reference: GSFP **Salary:** £21,000 per annum, pro rata

Hours: 21 hours per week **Contract:** Until 31st March 2011 Initially

The successful candidate will have sound knowledge of environmental sustainability and be an experienced community worker with project development experience. Ideally you will have experience of carbon footprinting and running environmental events.

For both posts a willingness to explore innovative approaches to the successful delivery of the project is required. The successful candidates will be able to use their own initiative and have a proven ability for imaginative problem solving. The post will require a degree of flexibility, including a willingness to work some evenings and weekends.

Applications are invited by way of a CV and a covering letter. The covering letter should refer to the job description and say how previous experience/current skills make you ideal for the role. Clearly label your application with the job reference. If you wish to apply for both posts please indicate this clearly and use the covering letter to tell us why.

Applications should be sent to: Jenny Edwards, Swansea Environmental Forum, The Environment Centre, Pier Street, Swansea, SA1 1RY or email them to info@swanseaenvironmentalforum.net

Closing date for applications: 12 noon on Monday 19th April 2010.

Job descriptions and person specifications are available online at:
www.swanseaenvironmentalforum.net

If you have any queries in relation to this advert please email:
info@swanseaenvironmentalforum.net or tel. 01792 480200 and ask for Jenny.

Interviews will be held on the Friday 23rd April 2010.