

# SWANSEA ENVIRONMENTAL FORUM

Minutes of the Annual General Meeting held on Wednesday 1<sup>st</sup> October 2008  
At 7pm at The Environment Centre, Swansea

## MEMBERS PRESENT

**Chair:** Steve Brown

Mike Phillips (Swansea Metropolitan University), Phil Marks (CYLCH), Sian Jones (The National Trust), Reena Owen (City & County of Swansea), Deborah Hill (City & County of Swansea), Steve Bolchover (The Environment Centre), Becky Wright (CCW), Graham Rutt (Environment Agency Wales), Matthew Ross (Environment Agency Wales), Philip McDonnell, Peter Jones (RSPB), Terry Scales (Mumbles Development Trust), Jenny Edwards (The Environment Centre), Roy Jones (Friends of the Earth), Kathy Tate (Sustainable Swansea), Rob Wachowski (City & County of Swansea), Vee Wood (Wheelrights), Geoff Wood (Wheelrights),

## Also attending

Peter Kenyon (Tidal Lagoons), Andrew Davies AM, Tony Young (Swansea Green Party), Keith Ross (Swansea Green Party), Jill Ireland (Swansea Green Party), A.E. Callaway, Aaron Davies (Student) Ria and Richard Woffinden, Gordon Gibson, Robert Howes, Ruth Callaway (Swansea University), Andy Royse (City & County of Swansea), Jim Dunckley (Student), Celine Masse (Student Society), David Evans (Tidal Electric) Kevin Matthews (Powell Dobson Architects), Lorraine Murphy (Swansea Metropolitan University), Sid Kidwell (Swansea Civic Society)

### 1. Welcome and introductions

Steve Brown welcomed the speaker Peter Kenyon and all present to the meeting and briefly explained the format.

### 2. Apologies

Jeanne Davies, Sian Jones,

### 3. To confirm the minutes of the previous AGM 11<sup>th</sup> October 2008.

Decided: That the minutes of the previous AGM 11<sup>th</sup> October 08 were true and accurate. Steve Brown as the Chairman of the Swansea Environmental Forum signed the Minutes as an accurate record of business.

### 4. SEF Executive Report for the year April 2007 – end March 2008

SEF Executive Report for the year April 2007- end March 2008 – copy attached

The report as mentioned was circulated at the meeting and is available online.

The Chairman gave a brief verbal overview of the contents, points that were raised:-

1. Achievements during 2007/08 included Earth from the Air very successful and well attended.
2. The Environment Strategy and the Sustainable Swansea project had been further developed.
3. Lisa Kirman and Helen Grey had left and Kathy Tate had stepped in to continue maintaining the Sustainable Swansea project.
4. Hallaitkin, a firm of consultants had been commissioned to undertake a strategic review of SEF.
5. This work resulted in a list of recommendations.

### 5. Financial Statement 2007- 2008

Reported Jenny Edwards:

1. Independent Financial Examiners Report was compiled by Alun Walters, Chartered Accountant. The accounts are examined in the same way as per guidelines set down by the Charities Act.
2. Explained that funds are separated to restricted and unrestricted funds. Restricted funds are allocated to specific projects.
3. Governance Costs of £9000 were due to the consultants mentioned above.
4. £57, 844 Balance carried forward amount.
5. CCW is an important source of funding for SEF and money has been received from CCW via the CCS, however this will change next year and money will come direct.
6. There is a good unrestricted balance for this financial period.

#### **5. Election of Committee Members**

Members serve on the Executive Committee for 3 years.

Terry Scales, Mumbles Development Trust, Anne Sennett, The Environment Agency, Rebecca Wright, CCW and Karen Shadrach due to stand down.

Simon Charles has left and Steve Brown is standing down as the Chairman and also from SEF due to moving areas within the Environment Agency. Steve's successor and therefore nomination for SEF is Mary Youle.

No other nominations were received.

Phillip McDonnell proposed that re-election of four candidates, seconded Reena Owen. Decided.

#### **6. Update on activities since April 2008**

Consultants Hallaitkin Associates were commissioned to undertake a strategic review of the outcomes of SEF and evaluate the successes. This work has been carried out over a number of months. It has redefined the purpose of SEF to:

- a. Influence policy and action
- b. Drive behaviour change.
- c. Encourage support and partnership working.
- d. Develop and support environmental projects and innovation.
- e. Provide expertise, collate evidence and highlight priority areas for action.

It has been a year of reflection and regrouping.

We are now developing a new brand with a logo, promotional materials and also a website.

The Chairman concluded that SEF had achieved a great deal over the last year and gave thanks for attendance and support. R Owen was an able successor.

Reena Owen thanked Steve Brown for all his time spent supporting SEF over the past year and the credibility that he brought to the position.

Meeting concluded 7.30pm, followed by

### **Presentation: A Tidal Lagoon For Swansea**

Speaker: Peter Kenyon of Tidal Lagoons Ltd

With Mike Philips, Swansea Metropolitan University

& Andrew Davies, Welsh Assembly Member for Swansea West